

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**June 23, 2025**

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Wade and Mr. Muterspaw.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – June 9, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Revise the effective retirement date of Assistant Chief Nathan Urban to August 2, 2025, making his last day of employment August 1, 2025.

Mr. Wade seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Wade called for general public comments. Ms. Haley Burns, 7318 Contessa Way, came forward and asked the Board for permission to place small advertisements for her soccer training business. The Board and Ms. Burns discussed the issue and the Board advised that they would make a decision at the next meeting.

Mr. Wade asked for a motion to enter into the cooperative agreement with the Warren County Common Pleas Court to allow for the use of the Township's Administrative and Police Department facilities as an alternative site for court business in the event of an emergency. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

Mr. Palmer, Planning and Zoning Director, asked the Board if they wished to participate with a planning effort by the Warren County Park District to coordinate with the cities of Lebanon, Mason, and Springboro in an initiative to tie together county and city parks for bike travel. The Board discussed the advantages and disadvantages and instructed Mr. Palmer to pass on participating with the Park District.

Mr. Agenbroad, Fire Chief, said the Department was busy and was adapting to the extreme heat by making sure fire personnel were properly hydrated. Chief Agenbroad updated the Board on the operational advantages of opening Station 24. Chief Agenbroad noted the new station was smoothing out medic responses between Station 21 and Station 24 with several calls occurring next door at the medical center.

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At 9:13 a.m., Mr. Wade asked if the Board wished to go into executive session pursuant to Ohio Revised Code 121.22(G)(1) to consider the employment, discipline, and compensation of a public employee and Revised Code 121.22(G)(3) conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. Mr. Muterspaw moved to enter executive session with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea, and Mr. Wade-yea.

The Board returned from executive session at 9:30 a.m. and immediately resumed the Regular Meeting.

Mr. Wade asked for motion to instruct the Fiscal Officer to withdraw the Board's objection to the issuance of a D-1-2 liquor permit to Backstop 48. Mr. Muterspaw so moved with Mr. Wade seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:31 a.m. Mr. Muterspaw so moved with Mr. Wade, seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea and Mr. Wade-yea.

FISCAL OFFICER

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